

Government of West Bengal  
Finance Department  
Audit Branch



No. 4498 - F(P)

Dated, Howrah, the 26<sup>th</sup> August, 2016

MEMORANDUM

In view of call given by different Trade Unions for bandh/strike all over the country on 2<sup>nd</sup> September, 2016, it has been decided that all State Government offices including those provided with Grants-in-Aid by the State Government would remain open and all the employees should report for duty on that date. It has also been decided that no leave shall be granted to any employee on the bandh day, prior to the bandh day, i.e. 1<sup>st</sup> September, 2016 and on the next working day after the bandh day i.e. 5<sup>th</sup> September, 2016.

Now, the Governor has been pleased to decide that absence of employees on that date will be treated as dies non and no salary will be admissible unless such absence is covered by grounds as mentioned in Finance Department Memorandum No. 2013-F(P) dated 06.03.2012 which are reproduced below :

- a) Hospitalisation of the employee
- b) Bereavement in the family
- c) Severe illness and absence continuing from before
- d) Employees who had been on Child Care Leave, Maternity Leave, Medical Leave and Earned Leave Sanctioned and continuing prior to issue of this order
- e) Compelling reasons of similar nature, where the employees could not report for duty for circumstances beyond his/her control. (Specific reasons with documentary proof will have to be furnished in each case).

It is mentioned here that dislocation of traffic will not be a reason for granting leave.

All Heads of Offices concerned will issue Show-Cause notice to the employee(s) concerned who will remain absent on 01.09.2016, 02.09.2016 and 05.09.2016 asking him/her to explain why action would not be taken against him/her for such unauthorised absence. On receipt of satisfactory reply, leave due and admissible may be granted on production of documentary evidence on the ground mentioned above.