UNIVERSITY OF KALYANI

NOTIFICATION

EMPLOYMENT NOTIFICATION NO: Rect./DODL/Director/2026 **DATE: 04/11/2026**

Applications are invited from Indian Citizens for the post of Director (On a full-time regular basis) at the Directorate of Open and Distance Learning (DODL), University of Kalyani.

Post	Status	No. of Post
Director	Full-time Regular Basis	1 (one)

Tenure of the Post: One (1) year from the date of joining to the said post.

Tenure may be extended subject to the satisfactory performance.

Essential Qualifications:

(i) A Ph.D. Degree with a minimum 55% marks (or equivalent Grade in a point scale whenever grading system is followed) will be required at Masters' Degree in any discipline in the areas of Humanities, Social Sciences, Sciences, Education, Commerce, Law and Management.

(ii) At least 10 years' experience in teaching, research including 5 years of professional experience at senior supervisory level in the areas of educational planning, management and development including institution building, systems development etc. of this, at least 5 years should be in Professor's scale.

(iii) Candidates with relevant experience in the Distance Education System will be preferred.

Age: The upper age limit is 68 (Sixty-Eight) years as on 01.01.2026.

Pay: - Consolidated remuneration of Rs. 1,44,200/- per month (Other allowances are not admissible)

Application Fee

(A) Application Form	(B)Application Fees	(C) Annexures
Application in the prescribed form is to be downloaded from university website https://www.klyuniv.ac.in from 04/11/2026 to 27/11/2026 (up to 4.30 P.M). The application form, duly filled in, is to be submitted either in person at the **Central Receipt and Dispatch** Section, Administrative Building of the university addressed to "The Registrar, University of Kalyani, P.O and P.S. Kalyani, District – Nadia, Pin – 741235, West Bengal" on all working days (between 12.00 PM and 4.30 P.M) or to be sent by speed post/courier to the above mentioned address, along with the Demand Draft in original for payment of requisite application fees, as mentioned under (B) and other Annexures as mentioned under (C). The last date for submission of duly filled-in application form is 27/11/2026.	***Rs. 1000/-*** *[in case of SC/ST/ Differently abled (Physically as well as Visually)] and* ***Rs. 1500/-*** *[for candidates belonging to UR and OBC categories] payable in Demand Draft in favour of* ***UNIVERSITY OF KALYANI payable at 'KALYANI'****.*	*One (1) set of photocopies of all marksheets, certificates and other testimonials.* *Six (6) photo copies of application form only.* *No Objection Certificate (NOC) /Forwarding from/by the existing employer, if applicable.*

General Conditions

1) All the essential qualifications must have been obtained from a recognized University/ Institute. A recognized University/Institute means a University/Institute affiliated to UGC/other statutory apex bodies, or recognized by the State or Central Government as a centre of higher learning. In case of a foreign University, the degree concerned should be recognized as equivalent to its Indian counterpart by the Association of Indian Universities.

2) Fulfilment of minimum qualifications does not guarantee a call for interview. The University reserves the right to decide the number of candidates to be called for interview. Incomplete applications are liable to be cancelled.

3) ***Candidates must clearly write his/her mobile number and e-mail ID (in CAPITAL LETTER) in the Application Form****. They are also required to retain a complete set of scanned copies of all documents submitted, including the duly filled-in application form and publications, if any. These scanned documents may have to be forwarded to the undersigned electronically before the interview, if necessary.*

4) Educational qualifications and experiences attained by the applicant till the last date of application will be counted. The University reserves the right to withdraw the notifications at any point of time, partially or completely, if situations so warrant. If done so, application fees will be refunded to respective candidates.

5) The state government norms regarding reservations, as amended from time to time, shall be followed, if applicable.

6) THE POST APPLIED FOR IS TO BE SUPERSCRIBED ON THE TOP OF THE ENVELOPE CONTAINING THE APPLICATION FORM.

7) No TA/DA is admissible for attending the interview.

8) The last date for submission of duly filled-in application is ***27/11 /2026 (up to 04.30 P.M.).*** *Application received after the last date due to any reasons including postal delay shall not be entertained.*

Registrar