

UNIVERSITY OF KALYANI

UNIVERSITY REGULATIONS RELATING TO ADMISSION, COURSE-WORK, EXAMINATION AND AWARD OF M.PHIL. DEGREES

Preamble

In exercise of power conferred by section 49 of the Kalyani University Act, 1981 (as amended up to date), the Executive Council of the University makes the following Regulations for conferment of M.Phil. degree, in view of UGC (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degree) Regulation, 2016.

Reg. 1 (M.Phil.): Short Title

This Regulation may be called 'University Regulations relating to Admission, Course-work, Examination and Award of the degrees of Master of Philosophy (M.Phil.), 2016'.

Reg. 2 (M.Phil.): Course Structure, Entrance Test, Eligibility and Exemption

2.1: M. Phil. programmes shall be conducted by the University Departments for awarding the Degrees of Master of Philosophy (M. Phil.) in such subjects as approved by the University.

2.2: Duration of M.Phil. programmes shall be two years divided into four semesters. Course structure of such programmes shall be as follows:

Semester	Papers	Marks	Credit
Semester I (Coursework)	Paper 1	100*	4
	Paper 2	100*	4
Semester II (Coursework)	Paper 3	100*	4
	Paper 4	100*	4
Semester III & IV (Dissertation & Viva-voce)		150+50	8
TOTAL		600	24

* 20% will be internal marks.

2.3: Master degree holders with minimum 55% marks [with relaxation of 5% marks for SC/ST/OBC (non-creamy layer)/ differently abled] in the relevant subject shall be eligible to appear in the M.Phil. Admission Test conducted by the concerned Department. A degree equivalent to Master's degree may also be considered by the University.

2.4: For holding an admission test, the University shall invite applications in the prescribed format by notifying in at least two (2) national newspapers of which at least one (1) shall be in the regional language as well as on the University Website, indicating the number of vacant seats available in each Department and the area of specialisation.

2.5: The M.Phil. Admission Test will comprise one paper of 100 marks. The syllabus of the Admission Test shall consist of 50% of research methodology and 50% shall be subject specific. Qualifying marks in the Admission Test shall be 50%.

2.6: After conducting the M.Phil. Admission Test, the Departmental Committee shall prepare the merit list of the candidates for admission considering the reservation policy of the Government from time to time, and forward the same to the University Admission Committee for necessary action. The present reservation policy of the Government of West Bengal is given below in the Explanation paragraph:

Explanation (i)- As per the West Bengal State Higher Educational Institutions (Reservation in Admission) Act 2013, i.e. the provision of reservation for SC (22%), ST(6%), OBC-A (10%), & OBC-B (7%) shall be followed. However, the reservation policy shall not apply to the students belonging to creamy layer of the society, as may be determined and prescribed by the Backward Class Welfare Department, Government of West Bengal.

(ii) As per GO No. 65-Edn(U)/1U-89/13 Dated 16.01.2014- “..... reservation of seats shall not exceed 45% (SC-22%, ST-6%, OBC-A-10% & OBC-B-7%). Persons with disabilities will enjoy a 3% reservation in each of the categories, i.e. in SC, ST, OBC-A, OBC-B and in the Unreserved or General Category, and such candidates, if available, shall be placed towards the top of the list prepared for each category of students.”

2.7: A candidate shall be exempted from appearing in the M.Phil. Admission Test provided that he/she has qualified in NET/SLET/SET/GATE /KURAT/KURET/EEARP or any other national or State level test for pursuing teaching or research.

Explanation- KURAT/KURET/ EEARP are the tests conducted by this University for admission to Ph.D. Programme.

Reg.3 (M.Phil.): Attendance and Course-End Examinations

3.1: Each M.Phil. student will attend minimum classes of coursework as required for a Master degree students.

3.2: At the end of Semester I and Semester II, course-end examinations will be held, which will be conducted by the Controller of Examinations. The Post Graduate Board of Studies (herein after called PGBS) of the Department will recommend the schedule of examination, names of paper setters, moderators, examiners, scrutineers and reviewers to the Controller of Examinations for approval by the Vice-chancellor. In case of examination of dissertations and conduct of viva-voce examination, name(s) of external examiners shall be recommended by the Post-Graduate Board of Studies to the Controller of Examinations for approval by the Vice-chancellor. The external examiner and the supervisor of the student will jointly conduct such examinations.

3.3: Qualifying marks shall be minimum 55% marks in each paper including dissertation and viva-voce. Second class shall be awarded to students getting aggregate marks of 55% and above but below 60%, and First class shall be awarded to students getting aggregate marks of 60% or above. Also SGPA (semester grade point average) & CGPA (cumulative grade point average) shall be awarded on the basis of following scale-

Qualification	Grade	% of marks obtained	Grade Points
Outstanding	O	100 to 95	10
Excellent	E	94 to 85	09
Very Good	A	84 to 75	08
Good	B	74 to 65	07
Fair	C	64 to 55	06
Fail	F	Below 55	02
Incomplete	I		00

3.4: If a student fails to obtain 55% marks in one paper only in semester I and /or semester II, he/she will be treated as Fail but Supplementary (FS) candidate and thereby he/ she will be allowed to participate in the next semester course. If a student fails to obtain 55% marks in both the papers in semester I or semester II, he/she will be treated as Fail but Repeat (FR) candidate and thereby he/ she cannot participate in next semester course. Supplementary examination both for semester I or semester II will be held only after publication of semester II examination result. The Department can hold examination of FR candidates also along with FS candidates.

3.5: A student must complete M.Phil. course within four years from the date of his/ her admission. After expiry of four years he/ she will not be allowed to continue the course. However the women candidates and persons with disability (more than 40% disability) may be allowed a relaxation of one year for M.Phil. in the maximum duration. In addition, the women candidates may be provided Maternity Leave/ Child Care Leave once in the entire duration of Ph.D. for up to 240 days.

Reg. 4 (M.Phil.): Allotment of Supervisor and Preparation & Submission of Dissertation

4.1: Before completion of semester II, the PGBS of the Department will allot supervisor to each student from amongst the whole-time teachers of the Department. While allotting supervisors, the PGBS shall ensure that a Supervisor who is a Professor, at any given point of time, cannot guide more than three (3) M.Phil. Scholars. An Associate Professor as Supervisor can guide up to a maximum of two (2) M.Phil. Scholars and an Assistant Professor as Supervisor can guide up to a maximum of one (1) M.Phil. Scholars.

4.2: The supervisor will guide the student under him/her in selection of topic and preparation of the dissertation. The selected topics shall be reported to the PGBS by the supervisors immediately after selection.

4.3: Before submission of the dissertation, a student shall make pre-submission presentation of his / her dissertation work before the concerned PGBS. The presentation shall be open to all so that feedbacks and comments, if received, may be suitably incorporated in the final dissertation under the advice of the supervisor. Thereafter the PGBS will give approval for submission of the dissertation.

4.4: The final dissertation shall include a certificate of the supervisor stating that the dissertation has been prepared under his/her supervision and it is an original work and all relevant suggestions, feedbacks and comments have been suitably incorporated in it.

4.5: The final dissertation shall also include a certificate of the student stating that he/ she has not committed plagiarism in writing the dissertation, in the Form given in Annexure A of these Regulations. This declaration shall be included in the dissertation of the concerned student.

4.6: Each student will submit three hard copies of the dissertation and paper presentation (one), along with the soft copy, to the Chairman of the PGBS of the Department for evaluation, within the last date specified for that purpose by the concerned Department. The said copies shall immediately be forwarded to the Controller of Examinations for arranging examination of the same. The examination of dissertations and conduct of viva-voce shall be made as provided in Reg. 3 (M.Phil.) of this Regulation.

Reg.5 (M.Phil.): Award of Degree

5.1: On qualifying all the semesters successfully, each student will be issued final mark-sheet indicating the class and CGPA.

5.2: A provisional certificate will also be issued on payment of prescribed fee.

Reg. 6 (M.Phil.): Submission of Soft Copy of Dissertations to UGC

Following award of the M. Phil. degree, the Controller of Examinations of the University shall arrange to forward a soft copy of the concerned M. Phil. dissertation to the UGC within a period of thirty days for hosting the same in the INFLIBNET.

Reg. 7 (M.Phil.): Transitional Issues

These Regulations shall be applicable to those students who take admission on or after July 05, 2016.

Reg. 8(M.Phil.): Removal of Difficulty

In case of any difficulty in the implementation of these Regulations, the Vice-chancellor will take appropriate action, in removing the difficulty.

Annexure A
University of Kalyani



DECLARATION BY A M.PHIL. STUDENT
FOR NON-COMMITMENT OF PLAGIARISM

I,, a student of M.Phil. of the Department of, have submitted a dissertation in partial fulfillment of the requirements to obtain the above noted degree. I declare that I have not committed plagiarism in any form or violated copyright while writing the dissertation, and have acknowledged the sources and/or the credit of other authors wherever applicable. If subsequently it is found that I have committed plagiarism or violated copyright, then the University authority has full right to cancel/ reject/ revoke my dissertation / degree.

Name of the Student.

Full Signature

Examination Roll No.

Date: