

FOR GPF PENSIONER

FORMAT - I to ANNEXURE - II

To
The Registrar,
Kalyani University

Sub: Application for Revision of Pension, Family Pension, Gratuity and Commuted Value of Pension

1	(a)	Name of the Pensioner/Family Pensioner (in Block Letters)	
	(b)	Name of deceased Employee (in case of family pension)	
	(c)	Relationship (in case of family pension)	
2	Residential Address with PIN Code (in Block Letters)		
3	Pension Payment Order (PPO) No		
4	Date of birth of the Pensioner/Family Pensioner		DD/MM/YYYY
5	Date of Option to come under Revised Pay Structure		DD/MM/YYYY
6	(a)	Date of Retirement of the Pensioner	
	(b)	Date of death of employee in case of Family Pension	
7	(a)	Band Pay Scale and Grade Pay of the post held at the time of retirement/ death	
	(b)	Last Basic Pay (Band Pay + Grade Pay) at the time of retirement/ death	
	(c)	HRMS ID (if available) of the employee	
8	(a)	Amount of Pre-revised Pension sanctioned	
	(b)	Amount of portion of pension already commuted	
	(c)	Amount of Retiring/ Death Gratuity sanctioned	
9	Designation of the post at the time of retirement		
10	(a)	Additional Commutation of Pension is required	YES/NO
	(b)	If YES, Please mention the revised commuted amount or Percentage (maximum 40%)	
11	Mobile No. & e-mail id.		

Date:

Signature of the retired employee/Family Pensioner