

Applications are invited from interested faculty members (in permanent position) of Kalyani University for the academic exchange for teachers at the University of Lodz (Receiving Institution), Poland under the aegis of Erasmus+ KA107 Credit Mobility programme 2021/2022

Name of the Programme:

- Teaching mobilities to the University of Lodz (Receiving Institution), Poland within Erasmus+ Credit Mobility programme 2021/2022

Details:

- Under this program, one (01) Faculty Member from our university will have the opportunity to visit University of Lodz, Poland to teach at a Department at the University of Lodz, Poland during the academic year 2021-2022 (between 23.05.2022 – 30.06.2022)
- Number of days of mobility at the Receiving Institution: **5 + 2 days for travel**
- Number of didactic hours at the Receiving Institution: **8**
- Mobility period for the teachers: **between 23.05.2022 – 30.06.2022**

Funding:

- The selected Faculty member will be entitled to the following:
The grant of 980 euro for incoming teachers covers 5-days of stay plus 2 days for travel (**140 euro per day**). The duration of mobility cannot be shorter than 5 working days.

Travel cost

- Travel allowance will be paid to the Participant upon the arrival to the Receiving Institution in accordance with the following table:

Travel distance	Amount
Between 0 and 99 KM	20 EUR per grantee
Between 100 and 499 KM :	180 EUR per grantee
Between 500 and 1999 KM :	275 EUR per grantee
Between 2000 and 2999 KM :	360 EUR per grantee
Between 3000 and 3999 KM :	530 EUR per grantee
Between 4000 and 7999 KM :	820 EUR per grantee
8000 KM or more:	1500 EUR per grantee

- The shortest route according to the distance calculator available at the following website: http://ec.europa.eu/programmes/erasmus-plus/resources_en#tab-1-4
- Teachers are responsible for purchasing **medical insurance by themselves** for the entire duration of the mobility.

Selection procedure:

A. The selection process is **divided into 2 stages, the first is run by the Sending Institution, the second and final by the Receiving Institution.** The first stage of selection process should be carried out by the Sending Institution, which should focus on the following criteria: **academic excellence, motivation for the mobility, proficiency of teaching in English.**

The Applicants submit to the coordinating office of the Sending University the following documents prepared in English:

1. **Application form** (attached)
2. **Staff Mobility for Teaching Agreement** (attached)
3. **Curriculum vitae**
4. **Language certificate** – the Applicants that do not have any official language certificate such as TOEFL or IELTS can present other certificates, for instance: university certificate, language school diploma or documents confirming teaching in English.
5. **Nomination Letter** from the Sending University, which also confirms employment at the Sending University.
6. **Other documents** confirming the qualifications and teaching achievements of the Applicant (if available).

B. Interested Faculty members are requested to apply to Prof. Swati De, Programme Coordinator, Erasmus + Program, Kalyani University in the formats attached along with necessary documents as mentioned above

- [Pl. see the attached files: 1. Erasmus + Application_format.doc; 2. Erasmus + staff mobility agreement form for teaching.doc]

C. The applications must be submitted both as soft copy (pdf) and hard copy.

- Soft copy (pdf) to be submitted to the following e-mail address:
ku.erasmus2022@gmail.com and cc to deswati1@gmail.com
- In absence of Program Coordinator, the hard copy of the application with necessary enclosures may be submitted to the following address:

Dr. Sudha Gupta
In-Charge, Erasmus Committee, K.U.
Department of Botany, University of Kalyani

D. The applications should be submitted in the format specified and should be duly forwarded by the Head of the respective department.

E. It must be noted that submission of application does not mean selection. The final selection will be based on a two-tier process:

- The submitted applications will be initially screened at K.U. by the Erasmus + Committee, K.U.
- The list of shortlisted applications will then be officially forwarded to the International Relations Office, University of Lodz, Poland.
- The International Relations Office, University of Lodz, Poland will finally select the faculty member.

Who are eligible to apply?

- Only permanent Faculty members of the University of Kalyani involved in Post graduate teaching are eligible to apply. Contractual Faculty and Guest Teachers are not eligible to apply.
- The applicant must be proficient in English (this is an essential requirement for the Erasmus+ exchange program).

Submission deadline:

- The applications must be submitted (both as soft copy in pdf file and hard copy) latest by 10th May 2022.