



UNIVERSITY OF KALYANI
KALYANI-741235, NADIA

Dr. Bijay Kumar De
Development Officer

WEST BENGAL

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No.DEV/SVMCM/Renew/2022

Date: 28/07/2022

NOTIFICATION

All full time **Non-NET** and **NET-LS** eligible **M.Phil / Ph.D** research students in addition to fresh candidates of the respective departments, those who are continued with scholarship funded by the Government of West Bengal under "**Swami Vivekananda Merit Cum Means (SVMCM) Scholarship**" Scheme to follow the below mentioned steps for uploading the **Progress Report** for the period from **April to June 2022** and **UC & Claim Form** for the period from **July to September 2022** in the **Swami Vivekananda Merit-cum-Means Scholarship** online portal:

Step 1: Applicant can start the renewal process logging in to the **SVMCM** portal with their previous **Applicant ID and Password**.

Step 2: The applicants/candidates are requested to **UPLOAD** the **UC & Claim Form** and **Progress Report** as per enclosed format in the portal and the same to be sent to the concerned **Supervisor/HoD**.

Supervisor will forward the documents with scanned signature to the concerned **HoD and CC** to **Development Officer (dev.section@klyuniv.ac.in)**.

HoD will forward the documents with scanned signature to the concerned **Dean** (for the faculty of **Science: dean_science@klyuniv.ac.in** for the faculty of **ETM: dean_etm@klyuniv.ac.in** for the faculty of **Arts & Commerce: dean_artscommerce@klyuniv.ac.in** and for the faculty of **Education: dean_education@klyuniv.ac.in**).

Step 3: The concerned **Dean** is requested to forward his/her name duly filled in proforma of **UC & Claim Form** and **Progress Report** to the office of **Development Officer** through e-mail **dev.section@klyuniv.ac.in** for taking action in favour of the **Claim**.

NOTE: The documents required for the aforesaid scholarship may please be signed by the candidate concerned only and no signature of others, like, the Head of the Department concerned, Dean of the Faculty concerned and University Authority are mandatory for this purpose.

NO NEED TO PHYSICALLY SUBMIT / VISIT OF ANY DOCUMENTS TO THE UNIVERSITY DURING THE CONVID-19 PANDEMIC SITUATION.

This notification is issued with the approval of the competent authority.

Sd/-
Development Officer

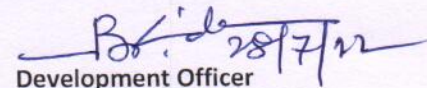
Encl: Format of Progress Report

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Copy forwarded for kind information and taking necessary action to:

1. The Hon'ble Vice Chancellor, University of Kalyani (for kind information).
2. The Hon'ble Pro-Vice Chancellor, University of Kalyani (for kind information).
3. The Registrar, University of Kalyani.
4. The Dean of all Faculties, University of Kalyani (for kind information).
5. The Heads of all Academic Departments/Centres, University of Kalyani (for necessary action).
6. The System In-charge, CIRM, K.U. (with a request to upload this notification along with all enclosures in the University website).


Development Officer
Development Officer
University of Kalyani