



Prof. Debansu Ray
Registrar

"A" Grade Accredited by NAAC

No.RPS/Leave Portal/467/2022/Dp-535

Dated :01/09/2022

NOTIFICATION

This is for information to all concerned that the **leave portal** of the University of Kalyani has been made functional with effect on and from **01/09/2022**. All permanent employees (**Teachers, Officers & Non-Teaching staff members**) are hereby requested to kindly send their leave application only through stated leave portal available in the university website: **klyuniv.ac.in** through **University Management System** or directly using the portal www.kums.klyuniv.ac.in.

Henceforth no offline leave application will be entertained by the Authority. For any technical assistance regarding the leave application through online mode or **any kind of allied issues the incumbents are requested to contact the ERP Management Cell** (Ground Floor, Administrative Building), K.U.

This is issued with the kind concurrence of the Hon'ble **Vice-Chancellor**, University of Kalyani.

Sd/

Registrar

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Copy forwarded for information & necessary action to :-

- 1) The Hon'ble Vice-Chancellor, K.U. (for his kind information only)
- 2) The Hon'ble Pro-Vice-Chancellor, K.U. (for his kind information only)
- 3) All Deans of the University Postgraduate Faculties, K.U.
- 4) All Heads of the University Academic Departments, K.U.- **with a request to intimate all staff members of their respective Departments.**
- 5) All Director/ Co-ordinator of the University all Centres, K.U. – **with a request to intimate all staff members of their respective Centres**
- 6) Prof. Subhratanu Bhattacharya, Dept. of Physics, K.U. (Coordinator, ERP and network infrastructure Committee)
- 7) All Officers of the University, K.U. - **with a request to intimate all staff members of their respective Department/Section.**
- 8) The System-in-Charge/ Programmer, CIRM, K.U. – **with request to upload in the University website.**
- 9) All Superintendent/ Section-in-Charge of the all Section, K.U.
- 10) The Care-taker, Registrar's Department, K.U.
- 11) RPS Guard File

Registrar

REGISTRAR
University of Kalyani
Kalyani, Nadia-741235
West Bengal