

Proceedings of the 6<sup>th</sup> meeting of IQAC held on 02.08.2017 at 2.30 pm in the AJC Bose Hall of the Administrative Building, University of Kalyani.

**Members Present:**

1. Prof.(Dr.)Sankar Kumar Ghosh, Vice-Chancellor & Chairman, IQAC, K.U.
2. Prof. Jyotsna Kumar Mandal, Director, IQAC, K.U.
3. Prof. (Dr.)Shital K. Chattopadhyay, Dept. of Chemistry, K.U.
4. Prof. (Dr.)Nilashis Nandi, Dept. of Chemistry, K.U.
5. Prof. (Dr.)Manas Kumar Sanyal, Dept. of Business Administration, K.U.
6. Dr. Subrata Kumar Ray, Inspector of Colleges, K.U.
7. Smt. Sharmila Majumdar, Dept. of English, K.U.
8. Dr. Ujjal Marjit, System-in-Charge, CIRM, K.U.
9. Dr. Bijan Sarkar, Department of Education, K.U.

The Chairman, IQAC and Vice-Chancellor, University of Kalyani welcome all members to this 6<sup>th</sup> meeting of IQAC held on 02.08.2017 at 2.30 pm in the AJC Bose Hall of the Administrative Building, University of Kalyani.

**Agenda 1: Confirmation of the proceedings of the 4<sup>th</sup> and 5<sup>th</sup> meeting of the IQAC.**

The proceedings of the both meetings were circulated to all members. The proceedings were confirmed by the members unanimously. The Director, IQAC appraise about the followed up action of 4<sup>th</sup> and 5<sup>th</sup> meeting of the IQAC. These are:

- A letter has been send to the UGC regarding API Calculation of Visual Arts department. It was reported by the Director, IQAC that no response was received till date.
- Director, IQAC called a meeting with the Alumni Members. The Director reported that no members were present in the meeting as a result, meeting could not be held.
- Regarding uploading of journal into the UGC Journal database, the Director reported the problem of non receipt of login credential of the relevant web ported of UGC. Ultimately the credential has been received by the Director, IQAC from the office of the Registrar, sent by the UGC months back. In last two days maximum efforts were given to upload Journals and lists of journals from various departments, into the UGC web portal.

**Agenda 2: CAS related issue of faculty members.**

The Director reported about the new G.O issued by the Govt. of West Bengal, No. 361-Edn.(CS)/5P-56/2017.dated, Kolkata, 10<sup>th</sup> April, 2017and the same has been noted by the House.

It was also decided that the temporary suspension of calculation of API has been withdrawn and the IQAC will start processing of calculation of CAS API with immediate effect as per the GO No. 361-Edn.(CS)/5P-56/2017, dated, Kolkata, 10<sup>th</sup> April, 2017 Govt. of West Bengal.

It was reported by the Chairman API subcommittee that there are 14 unprocessed files till date, the processing of those will start from immediate effect.

### Agenda 3: Misc.

- As per the letter of Dr. Archita Ghosh, the IQAC unanimously reconstructed the Internal Complaints Committee(ICC), based on the guideline provided by the UGC. Dr. Archita Ghosh is authorised to complete the committee by incorporating some names as per UGC guideline and forward the same to the IQAC immediately.
- As per the letter of Dr. Archita Ghosh the IQAC unanimously reconstructed the committee for CASH, based on the guideline provided by the UGC. Dr. Archita Ghosh is authorised to complete the committee by incorporating some names as per UGC guideline and forward the same to the IQAC immediately.

The Director, IQAC placed the letter for UGC regarding preparation of Open Learning Materials for different subjects.

The members of IQAC discussed the matter in depth and construct a committee consisting of following members.

Name of Committee: *Open Education Resource (OER) Generation*

- (i) Dean, Faculty of Science, K.U. – Chairperson
- (ii) Dean, Faculty of Engineering, Technology and Management, K.U.
- (iii) Director, IQAC, K.U.
- (iv) Prof. Abhijit Banerjee, Dept. of Mathematics, K.U.
- (v) Dr. Ujjal Marjit, System-in-Charge, CIRM, K.U.- Convener
- (vi) Dr. Bijan Sarkar, Dept. of Education, K.U.
- (vii) Dr. Priya Ranjan Sinha Mahapatra, Dept. of CSE, K.U.
- (viii) Dr. Prasenjit Sarkhel, Dept. of Economics, K.U.
- (ix) Dr. Dhrubajyoti Sarkar, Dept. of English, K.U.

- It was decided to conduct a workshop with the Kalyani University Alumni Members Director, IQAC is authorised to arrange for the same.

As there was no matter left, the meeting was ended with vote of thanks to the Chair.

Chairman

Internal Quality Assurance Cell  
University of Kalyani

Vice-Chancellor  
University of Kalyani

Director

Internal Quality Assurance Cell  
University of Kalyani

Director  
Internal Quality Assurance Cell (IQAC)  
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