

Proceedings of the 1th meeting of the reconstructed(Circular No.: RPS/N/48/1963/2017/Dp-336,dated: April 18,2018 by the Registrar, University of Kalyani) IQAC meeting held on 04.05.2018 at 2.30 pm in the Conference Room adjacent to the Vice-Chancellor's Secretariat, University of Kalyani.

Members Present:

1. Prof.(Dr.) Sankar Kumar Ghosh, Vice-Chancellor & Chairman, IQAC, K.U.
2. Prof.(Dr.) Jyotsna Kumar Mandal, Director, IQAC, K.U.
3. Prof. (Dr.) Rita Ghosh, Dean, Faculty of Science, K.U.
4. Prof.(Dr.) Sumit Mukerji, Dept. of Political Science, K.U.
5. Prof. (Dr.) Manas Kumar Sanyal, Dept. of Business Administration, K.U.
6. Prof. (Dr.) Nilashis Nandi, Dept. of Chemistry, K.U.
7. Prof. (Dr.) Swati De, Dept. of Chemistry, K.U.
8. Prof.(Dr.) Debansu Ray, Registrar, K.U.
9. Dr. Subrata Kumar Ray, Inspector of Colleges, K.U.
10. Dr. Anirban Mukhopadhyay, Dept. of Com. Sc. & Engg, K.U.

The Chairman, IQAC and Vice-Chancellor, University of Kalyani welcome all member of newly constructed IQAC Executive Council held on 29.03.2018 under Item No. 18(ii) (Circular No.: RPS/N/48/1963/2017/Dp-336,dated: April 18,2018 by the Registrar, University of Kalyani). Then the meeting started. It was discussed and decided by the committee that the colleges are to be encouraged for NAAC accreditation. The Inspector of Colleges and Director, IQAC will persue the matter. It has also been proposed that a MOC NAAC visit can also be conducted for the colleges. The expense of these visits to be incurred by the Colleges.

The committees congratulate the Vice-Chancellor for conferring him Honorary Colonel and has appointed him as "Colonel Commandant" in the National Cadet Corps.

It was also decided to hold workshop for Library Management. It was decided to observe a virtual week with colleges. The program to be organized by the Inspector of Colleges and System-in-Change, CIRM, jointly.

The API computation for CAS of the faculty members has been stopped in the last meeting. It was decided to reinstate the same from immediate effect. The CAS API subcommittee will take immediate necessary steps in this regards which has been confirmed for immediate effect.

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Jyotsna Kumar Mandal
18/05/2018

Director
Internal Quality Assurance Cell (IQAC)
University of Kalyani, Kalyani-741235

Agenda 1: Confirmation of the proceedings of the last meeting of the IQAC.

The minutes of the last meeting has been placed before the house. The house unanimously approved the proceedings of the last meeting of IQAC.

Agenda 2: Formation of following committee (i) CAS API Sub-committee (ii) IPR Sub-committee (iii) Faculty Exchange Programme Sub-committee (iv) Committee for SWAYAM implementation

Item (i) CAS API Sub-committee: The members of the IQAC discussed the matter in depth and constructed the CAS API Subcommittee which has been accepted by the house unanimously. The members of the sub-committee are:

1. Prof. Nilashis Nandi, Dept. of Chemistry, K.U. – Chairman
2. Development Officer, K.U.-Convener
3. Prof. Manas Kumar Sanyal, Dept. of Business Administration, K.U. – Member
4. Prof. Swati De, Dept. of Chemistry, K.U. – Member
5. Inspector of Colleges, K.U.- Member
6. Dr. Sudipta Roy, Dept. of Botany, K.U.- Member
7. Dr. Anirban Mukhopadhyay, Dept. of Computer Science & Engineering, K.U.-Member
8. Dr. Subhasis Sahu, Dept. of Physiology, K.U.-Member
9. Dr. Bijan Sarkar, Dept. of Education, K.U.- Member

A format for calculation /certification for API will be introduced and will be associated with each API calculation as per the UGC rule. Dr. Anirban Mukhopadhyay will prepare the software for the API computations.

Item (ii): IPR Sub-committee: Left to the Vice-Chancellor

Item (iii): Faculty Exchange Programme Sub-committee: The members of the IQAC discussed the matter in depth and constructed the **Faculty Exchange Programme Sub-committee** which has been accepted by the house unanimously. The members of the sub- committee are:

1. Prof. Swati De, Dept. of Chemistry, K.U.-Chairman
2. Prof. Subhas Chandra Sarkar, Dept. of Commerce, K.U.-Member
3. Prof. Sumit Mukerji, Dept. of Political Science, K.U.-Member
4. Prof. Manas Sanyal, Dept. of Business Administration, K.U.-Member
5. Prof. Arunava Chakraborty, Dept. of Physics, K.U.-Member
6. Prof. Ashis Kumar Panigrahi, Dept. of Zoology, K.U.-Member
7. Prof. Nilashi Nandi, Dept. of Chemistry, K.U.-Member
8. Prof. Jayanta Mete, Dept. of Education, K.U.-Member
9. Prof. Niladri R. Chatterjee, Dept. of English, K.U.-Member
10. Dr. Anirban Mukhopadhyay, Dept. of Com. Sc. & Engg., K.U.-Member

Item (iv) Committee for SWAYAM implementation: Left to the Vice-Chancellor

SNL

[Signature]
18/5/18

Director
Internal Quality Assurance Cell (IQAC)
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Agenda 3: Nomination of External Experts in the IQAC

Mr. Saikat Dutta, Director Cognizant, Visiting Faculty IIM Kolkata, Case Study Writer, Harvard Business School, Kolkata (Email: saikat.dutt@congizant.com) has been nominated as External Expert from Industry.

Nomination of other two members are left to the Vice-Chancellor.

Agenda 4: CAS related issues GO No. 1343-Edn(U)/IU-41/11(Pt), dated: 07.12.2017 and GO No. 79(20)-Edn(U)/IU(VID)-6/17, dated: 24.01.2018

The GOs from Higher Education Govt. of West Bengal, has been noted. It has been decided to take immediate action as per these GOs. This item has been confirmed for immediate action. The CAS API subcommittee will do the needful.

Agenda 5: Action Plan for the year 2018-19

- (i) It was decided to organize one workshop on IPR by the IQAC on middle of June 2018. It was also decided to call some experts on this field like Uddap Boraoli etc.
- (ii) It was decided to make web based feedback system. Dr. Anirban Mukhopadhyay has already written the program for the department of Computer Science & Engineering, will be extended for whole University . All four form; student feedback, Alumni, Peer and Parents will be done by him.
- (iii) It was decided to open an Alumni Cell at the University level.

Agenda 6: Budget of IQAC

For daily expenses, it was decided to sanction Rs 20000/- (twenty thousand) for three month expenditure/ based on requirement at a time/ on regular basis. Members unanimously accept the proposal.

Agenda 7: Misc. Nil

As there was no matter left, the meeting was ended with vote of thanks to the Chair.


Chairman

Internal Quality Assurance Cell
University of Kalyani


Director

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