

Proceedings of the 2nd meeting of IQAC held on 16.08.2016 at 2pm in the conference room adjacent to the Vice-Chancellor's Secretariat, University of Kalyani.

Members Present:

1. Professor Malayendu Saha, Vice-Chancellor & Chairman, IQAC, K.U.
2. Prof. Goutam Pal, Department of Physiology, K.U.
3. Prof. Manas Kumar Sanyal, Department of Business Administration, K.U.
4. Prof. Shital K. Chattopadhyay, Department of Chemistry, K.U.
5. Prof. Subhas Chandra Sarkar, Registrar (Offg.), K.U.
6. Dr. Subrata Kumar Ray, Inspector of Colleges, K.U.
7. Prof. Nilashis Nandi, Department of Chemistry, K.U.
8. Smt. Sharmila Majumdar, Associate Professor, Department of English, K.U.
9. Dr. Ujjal Marjit, System-in-Charge, CIRM, K.U.
10. Dr. Bijan Sarkar, Assistant Professor, Department of Education, K.U.
11. Sri Iman Sengupta, Development Officer (Offg.), K.U.
12. Prof. Sanjib Mridha, DSW(IOffg.), K.U.- Invitee
13. Prof. Jyotsna Kumar Mandal, Director, IQAC, K.U.

The Honourable Chairman of IQAC and Vice-Chancellor, University of Kalyani welcomed members. Then the formal meeting started based on the circulated agenda.

Agenda 1: Confirmation of the proceedings of the 1st meeting of IQAC

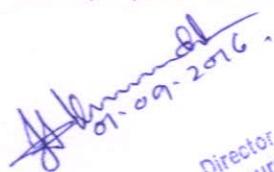
The minutes of the meeting confirmed with a note that as per statutes of the University the Chairman College Development Council will be nominated by the Vice-Chancellor, University of Kalyani.

Agenda 2: Discuss some important issues related to NAAC

Members discussed the matter regarding a form send by the NAAC which is to be filled up and to be send to the NAAC. It was resolved unanimously that the committee constituted for the preparation of NAAC document along with IQAC will prepare the document. It was also decided to co-opt following members.

1. Prof. Swati De, Department of Chemistry, K.U.
2. Dr. Subrata Kumar Ray, Inspector of Colleges, K.U.
3. Smt. Sharmila Majumdar, Secretary, Faculty Councils(UG)
4. Dr. Anirban Mukhopadhyay, Department of Computer Science & Engineering, K.U.
Dr. Ujjal Marjit, System-in Charge will act as convener for this extended committee.

Some of the members suggested some proposal regarding implementation of CBCS in more realistically and conveniently. Honourable Vice-Chancellor read a proposal send by Prof.(Dr.) Rita Ghosh. Members accepted the proposal and constitute a committee under the leadership of Prof.(Dr.) Rita Ghosh. The members of the Committee are


01-09-2016

Director
Internal Quality Assurance Cell (IQAC)
University of Kalyani, Kalyani-741235

1. Prof(Dr.) Rita Ghosh -Chairperson
2. Prof.(Dr.) Jyotsna Kumar Mandal
3. Prof. Nilashis Nandi
4. Prof. Manas Kumar Sanyal
5. Prof. Amlendu Bhunia
6. Smt. Sharmila Majumdar
7. Dr. Anirban Mukhopadhyay
8. Dr. Partha Sarathi Mukhopadhyay
9. Dr. Bijan Sarkar
10. Dr. Sibsankar Jana
11. Dr. Neera Sen Sarkar-Convener

The name of the committee will be "Subcommittee for implementation of CBCS in Kalyani University.

As per proposal the given by Prof. Rita Ghosh it has also been suggested that towards the end of the day a slot of one hour duration may be kept for the classes of CBCS. Also it was suggested that necessary modification of regulation and corresponding syllabus along with credit system is also to be done.


Members also discussed regarding feedbacks from stake holders like Alumni, Parents employees and persons. It was suggested that the IQAC will prepare a form for taking feedbacks from above mentioned stakeholders. The same will be circulated to each department for collection of necessary feedbacks.

Regarding adoption of E-learning in more comprehensively SI, CIRM is authorised and he will visit departments for necessary assistance


Agenda 3: Misc.

Regarding collection of data against requirements of various agencies time to time, members suggested that a centralized Data Management System may be adopted. In this regards members unanimously resolved that Centre for Information Resource Management (CIRM) will act as Nodal Centre where a Data Center will be created. All departmental Heads/Section Heads/Centers will forward any transacted data to the CIRM for housekeeping of the same. On requirement of anyone, CIRM will provide the same from the data bank. The statistical cell of the administrative office will be associated to CIRM in this regards. A separate server has been proposed to be installed in the office of the Vice-Chancellor which contains the replica of data of CIRM. In any emergency situation the data will be retrieved for this backup server.

The meeting was ended with vote of thanks to the Chair.


Chairman 01/09/2016
IQAC, K.U.

Vice-Chancellor
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