

Proceedings of the 2th meeting of IQAC held on 05.12.2018 at 2.30 pm in the Conference Room adjacent to the Vice-Chancellor's Secretariat, University of Kalyani.

Members Present:

1. Prof.(Dr.) Sankar Kumar Ghosh, Vice-Chancellor & Chairman, IQAC, K.U.
2. Prof.(Dr.) Jyotsna Kumar Mandal, Director, IQAC, K.U.
3. Prof. (Dr.) Rita Ghosh, Dean, Faculty of Science, K.U.
4. Prof.(Dr.) Sumit Mukerji, Dept. of Political Science, K.U.
5. Prof. (Dr.) Manas Kumar Sanyal, Dept. of Business Administration, K.U.
6. Prof. (Dr.) Nilashis Nandi, Dept. of Chemistry, K.U.
7. Prof.(Dr.) A.K. Panigrahi, Dept. of Zoology, K.U.
8. Prof. (Dr.) Swati De, Dept. of Chemistry, K.U.
9. Prof. Anirban Mukhopadhyay, Dept. of Com. Sc. & Engg, K.U.
10. Dr. Sudipta Roy, Dept. of Botany, K.U.

The Chairman, IQAC and Vice-Chancellor, University of Kalyani welcomed all members to this reconstructed 2nd meeting of IQAC held on 05.12.2018 at 2.30 pm in the Conference Room adjacent to the Vice-Chancellor's Secretariat, University of Kalyani.

Agenda 1: Confirmation of the proceedings of the 1st Meeting of the IQAC.

The minutes of the meeting was confirmed with a discussions of action taken and progress.

Agenda 2: Action Plan for the year 2018-2019 & 2019-2020

The following action plans are proposed unanimously by the members of the IQAC.

i) Virtual week:

As proposed in the last IQAC Meeting, a Virtual Week will be observed at the University Campus. Virtual class rooms in various departments in the University may be clustered for conducting such program.

The CIRM of the University will take imitative for observing Virtual Week in association with Research Wing of the University.

A set of questionnaires may be prepared to ensure status and hence to make the virtual classroom fully operational based on the survey. A two days sensitization program may also be conducted where the suppliers of the equipments will asked to be present for training /orientation.

The Honourable Vice-Chancellor and Chairman of IQAC suggested to organized such program within 31st December, 2018. However the Director, IQAC, Coordinator, Research Wings and System-in-Changes will Convener a meeting at the earliest to finalize the date.

ii) Two days workshop MOOCs and SWAYAM.

The members agreed to host two days workshop on MOOCs and SWAYAM. The Dean, Faculty of Science will arrange a meeting in this regards with System-in-Charge. Coordinator Research Wing and Director, IQAC.

iii) Faculty Exchange Program

The Chairperson of the subcommittee discussed about the program. The Chairman of IQAC informed the members that 20-25 faculty members may visit foreign Countries and funding will be made for RUSA grants.

Agenda 3: Printing of hard copy of AQAR 2016-18

It has been decided that the Hard Copy of the AAQAR 2016-18 will be printed. The tender will be floated in this regards. The same budget provision as earlier year is kept. The Director, IQAC will take necessary steps in this regards.

Agenda 4: New system of preparation of NAAC AQAR

The Director, IQAC, reported the new format of preparation of NAAC AQAR. It was reported that from 1st January 2018 a new online format will be followed. The Director IQAC also appraised the members about various characteristics of new format. It was also decided that the same committee will retain as earlier for preparation of AQAR.

Agenda 5: Misc.

- i) The Director, IQAC placed the New GO from UGC (REGD. NO. D. L.-33004/99, dt. 18th July, 2018) before the members. It was decided that the State Govt. order will be followed until notification from State Government is received in this regards.
- ii) The up gradation of web portal regarding faculty information to be done under the leadership of CIRM. It was decided that the portal may be updated in such a way that each faculty members will upload their information with their own, with a password provided by the CIRM. The system-in-charge will take care for upgrading the portal in respect of the proposal.
- iii) As suggested by the Department of Higher Education, Government of West Bengal two workshops will be conducted by the IQAC in association with IC, KU. These are: one with Principals of all Affiliating Colleges and the other one with students of the University of Kalyani.

The meeting was ended with vote of thanks to the Chair.


Chairman

Internal Quality Assurance Cell
University of Kalyani

Vice-Chancellor
University of Kalyani


Director

Internal Quality Assurance Cell
University of Kalyani

Director
Internal Quality Assurance Cell (IQAC)
University of Kalyani, Kalyani-741235