

4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Laboratory: The Departments of Science & Engineering faculties have two categories of laboratories: PG Practical lab for students & Research Lab for teachers & research scholars. All the laboratories are maintained by the department staff and financed by the finance department of the University. At the time of purchasing new equipments through central purchase committee by inviting tender (E-tender) as the case may be. Initially, a MoU is signed between the University and the company supplying the instrument for repairing purposes. Instruments procured from project funds are maintained & repaired by the overhead funds. Laboratory instruments are used by the students and scholars of the department. The instruments in the research laboratories are utilized by the research students of the department and research students from other departments of the University by requisition.

Library: The University owns a Central library as well as a reference library in the department. The collection in the central library comprises of books and journal for PG students, teachers and research scholars, e-journals, Monographs and Articles, Ph.D. theses and M.Phil. Dissertations. The financial assistance as granted by UGC and State Govt are utilized to purchase books and e-journals and other contingent materials. All the activities of the central library including lending and collecting of all the documents are discharged by the staff of the central library.

Computers: Computers are maintained centrally by the Centre for Information Resource Management (CIRM) of the University. Technicians of the CIRM install repairs and maintain the LAN system of the University. Purchase of new computers is through central Purchase Committee. Development Officer of the University monitors all purchase of computers & instruments. All stakeholder of the University utilize these computers for official, teaching & research purpose.

Sports Complex: University has a sports council with the Hon'ble Vice Chancellor as President and Head of the Department of Physical Education as Secretary. Other members are from various departments of the University. Sports Council maintains the sports ground, gymnasium etc. Funds are provided through budget allocation of the University.