

University of Kalyani

Kalyani - 741 235, Nadia
West Bengal

Prof. Debansu Ray
Registrar



ESTD 1960

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"A" Grade Accredited by NAAC

No.RPS/N/IGH/70/2023/S-587

Dated :30/01/2023

NOTIFICATION

This is for information to all concerned that consequent upon the kind direction of the Hon'ble Vice-Chancellor, University of Kalyani and execution of **Memorandum of Agreement** between the **University of Kalyani** and **Cognition Realty Private Limited, D/1, Ramkrishna Upanibesh, Sulekha More, P.O. and P.S. Jadavpur, Kolkata – 700092** on 29/12/2022, Cognition Realty Private Limited is entrusted for providing catering and housekeeping services in the **International Guest House** of the University of Kalyani is strict adherence to the terms and conditions of the stated Memorandum of Agreement initially for 01 (one) year with effect from 01/01/2023.

This is for further information to all concerned that **Cognition Realty Private Limited, D/1, Ramkrishna Upanibesh, Sulekha More, P.O. and P.S. Jadavpur, Kolkata – 700092** is also entrusted to run a **Staff Canteen** in the **International Guest House** under the terms and conditions of the stated **Memorandum of Agreement** with effect from **01/01/2023**.

All concerned are requested to kindly take the facility of the service from Cognition Realty Private Limited for making arrangement of refreshment for the participants/ members of any meeting/ seminar/ conference etc. in their respective Departments/ Centres/ Section/ Units, if required. For this purpose concerned HOD/ Director/Co-ordinator/PI/Chairman/Convener will have to make contract to the General Manager of the International Guest House over his **Cell No. 9875304924** and submit Requisition Slip as per prescribed format on the basis of which foods will be served.

Henceforth no food- bill of any other party/ caterer except Cognition Realty Private Limited will be entertained by the University Authority for direct payment/ reimbursement, if the refreshment is made in the University Campus.

This notification will be made effective on and from **01/02/2023**.

Cooperation from all concerned in this regard is highly expected.

This notification is being issued with kind concurrence of the Hon'ble Vice-Chancellor, University of Kalyani.

Encl: (a) Approved rates of all food items available in the International Guest House, K.U.
(b) Requisition Slip for food
(c) Requisition Form for accommodation.

Registrar 30/1/23
REGISTRAR
University of Kalyani
Kalyani, Nadia-741235
West Bengal

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Copy forwarded for information and taking necessary action to :-

1. The Hon'ble Vice-Chancellor, K.U. (for kind information only)
2. The Hon'ble Pro-Vice-Chancellor, K.U. (for kind information only)
3. The Deans of all Postgraduate Faculties, K.U.
4. The Heads of all Academic Departments/ Centres, K.U.
5. The Director, DODL, K.U.
6. All Officers of the University, K.U.
7. The System-in-Charge, CIRM, K.U. – with request to upload in the University website
8. All Superintendent/ Section-in-Charge, University Administrative Depts./ Sections, K.U.
9. The Provosts of all Hostel/ Halls, K.U.
10. The Superintendent, Watch & Ward Unit, Registrar's Department, K.U.
11. The Care-taker, Registrar's Department, K.U.
12. Cognition Realty Private Limited, D/1, Ramkrishna Upanibesh, Sulekha More, P.O. and P.S. Jadavpur, Kolkata – 700092
13. RPS Guard File


30/1/23
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