

# University of Kalyani

Smt. Minakshi Sarkar  
Secretary(Offg.)  
Faculty Council(UG)



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## **Admission Cancellation Policy for B.Tech. courses for the session 2023-2024**

1. The last date for seat cancellation with full refund shall be as per the AICTE circular for AY 2023-24 that is 11<sup>th</sup> September, 2023.
2. If the application for seat cancellation is submitted after the deadline specified under clause 1 and within 30days period from the deadline specified under clause 1, the applicant shall be eligible for seat cancellation with partial refund. 50% of the total admission fee shall be deducted in such case and the residual amount shall be refunded to the candidate.
3. If any seat cancellation application is received after 30days period from the date specified under clause 1, the applicant will not be eligible for refund of admission fee.
4. Refund requests shall be processed within 90 working days after the receipt of the application with all supporting documents.

Sd/-  
Secretary(Offg.)  
FCUG, K.U.