



Indian Council of Social  
Science Research



**ICSSR Sponsored Workshop  
on  
Ten Days Research Methodology Course for M.Phil/Ph.D./PDF Scholars  
in Social Sciences**

**December 02-12, 2024**



**Organized by  
Department of Folklore  
University of Kalyani  
Kalyani-741235, Nadia, West Bengal, India**

**Sponsored by  
Indian Council of Social Science Research (ICSSR), New Delhi**

**Course Director  
Professor (Dr.) Sujay Kumar Mandal  
Professor, Department of Folklore &  
Joint Director, Centre for Culture Studies  
University of Kalyani**

**ICSSR Sponsored Workshop on  
Ten Days Research Methodology Course for M.Phil/Ph.D./PDF  
Scholars in Social Sciences**

**Duration: 2<sup>nd</sup> December, 2024 to 12<sup>th</sup> December 2024**

**ABOUT THE UNIVERSITY**

In the early 1950s, the township of Kalyani was developed as the brainchild of DR. Bidhan Chandra Roy, the then Chief Minister of West Bengal. Kalyani was planned to grow as a satellite town in the long-term perspective plan of the Calcutta Urban Agglomeration. For planned development of the town, the need for emphasizing education and health infrastructure was duly emphasized in the master plan and the University of Kalyani was established in November 1960, as a unitary University with the faculties of Arts, Science, Education, and Agriculture. Since its inception, the University marked its progress and attracted students of the region as well as many eminent scholars of the country. However, in its early stage of growth, the University was bifurcated in the year 1975 when its Faculty of Agriculture evolved into a full-fledged Agricultural University, named Bidhan Chandra Krishi Viswavidyalaya, which was established in the Mohanpur campus. Just after the bifurcation, the University of Kalyani was left with 12 teaching departments under the faculties of Arts and Science only. It started reorganizing its activities and by the end of the 1970s, the University could introduce four more departments, namely History, Political Science, and Commerce under the Faculty of Arts, which was converted to Faculty of Arts and Commerce, and Bio-chemistry & Biophysics under the Faculty of Science. Since then, the University has been continuously expanding its area of studies. In the 1980s, the Department of Environmental Science (under Faculty of Science), and the Department of Modern Languages (under Faculty of Arts & Commerce) were started. In the decade of 1990s, three more departments were started, namely, Folklore, Library Information Science (Faculty of Arts & Commerce) and Computer Science (Faculty of Science). Till 1998, the University was a unitary university offering also undergraduate teaching. In 1998 it became an affiliating university with its territorial jurisdiction extended to the districts of Nadia and Murshidabad, and it affiliated 37 colleges, earlier under Calcutta University. Since then, the undergraduate teaching programmes at the University were discontinued and were left to its affiliated colleges. In the early part of the first decade of this century, the University introduced 6 new departments, namely, Business Administration, Microbiology, Geography, Molecular Biology & Bio-Technology, Physiology, and Rural Development & Management. It has also introduced the Faculty of Engineering, Technology, and Management, with the departments of Business Administration, Computer Science & Engineering, and Rural Administration & Management. During the last five years, a new Faculty of Music and Fine Arts consisting of the Department of Visual Arts, one new Department in the Faculty of Engineering viz Department of Engineering and Technology Studies, one in the Faculty of Science (Department of Environment and Ecology), and four in the Faculty of Arts and Commerce (Departments of Hindi, Philosophy, Sanskrit, Rural Development Studies) have

been established. In addition, research centres such as ENVIS Centre on Environmental Biotechnology, Centre for Studies on Bengali Diaspora, Centre for Woman Studies, Rabindra Study Centre, Centre for Cultural Studies etc. have also been introduced during the last five years. Besides, two of the earlier existing centre have been upgraded into two departments viz. the Department of Adult, Continuing Education and Extension Studies and the Department of Engineering and Technological Studies. Both of these are providing excellent student support in addition to their commendable works. One more faculty, namely Law, is in the process of crystallization.

Besides the teaching and research departments, the University has also affiliated with several institutes which are providing extension-related services through several certificate courses and diplomas. University to be a premier institute of human resource development, the University of Kalyani is committed to meet the Educational, Social, Cultural & Economic aspirations of the region and the nation to develop a just and humane society. The fraternity of the University are dedicated to promote broader academic activities and foster a culture of high-quality teaching & learning and to achieve excellence in research and extension activities by means of promotion, generation and encouragement to serve society.

## **ABOUT THE DEPARTMENT**

The Department of Folklore under the Faculty of Arts and Commerce was setup in the year 1990 as a subject of interdisciplinary nature in the field of social science studies. Folklore studies in this university deserve special attention in Indian context in general and West Bengal in particular. The Department of Folklore is an important centre of folklore research in West Bengal as well as in India. We also look forward to present multidimensional approach of our cultural heritage. The Department hosted a series of seminars, lectures to promote the folkloristic discourses. These lectures have provided ample scope for mutual interaction among the experts in the subject and also between the scholars and students. The Department held fieldwork every year to be acquainted with the life and tradition, culture of the rural people and their overall development process in the context of globalization. This Department opened its doors for the public service through offering M.A, Ph.D. and D.Litt. courses from the academic year 1990-1991 and become fully functional with all its aspects.

The Department of Folklore is established with the prime objective of promoting the studies in the field of folklore and tribal lore and to conduct research on Tradition, Culture, Folklore and Tribal Lore of Bengal as well as in India. It is also interested in documenting and preserving the rich tradition of folklore and indigenous knowledge and an overall documentation of folk-life & folklore. The Department propagates the study of folkloristics through comparative and cross-cultural methodology with text and contextual understanding and consequently exploring the idea of unity in diversity in Indian situation as well as promoting deep understanding at global level.

The Folklore Master's (M.A.) and M.Phil degree are interdisciplinary. These programs provide students with a strong foundation in Folklore and Tribal Lore while also allowing the flexibility for

developing strengths in students' areas of focus. Apart from these the Department of Folklore introduced One Semester (Six Months) Diploma Course in Folklore, Tourism and Community Development under RUSA Component 10 in the Year 2021. Folklore student's work in various public and private agencies as educators, archivists, editors, arts and humanities consultants, museum curators, field investigators, researchers and more.

## **ABOUT THE RESEARCH METHODOLOGY COURSE**

The Department of Folklore of the University of Kalyani is going to organize an ICSSR Sponsored 'Ten Days Research Methodology Course/Workshop in Social Sciences' for M.Phil/Ph.D. scholars and Post-Doctoral Fellow during December 02-12, 2024. The core objective of the workshop is to equip the research scholars with a set of skills and potentially to undertake the research very effectively in the disciplines of Social Science. The Course follows the prescribed syllabi of Research Methodology designed by the ICSSR, New Delhi. Research scholars from West Bengal and neighbouring states will be preferred.

## **OBJECTIVES OF THE COURSE/WORKSHOP**

The prime objective of the 10-Day Research Methodology Workshop in Social Science is to enhance participants' understanding and application of advanced research methodologies. The course/workshop aims to provide practical skills, theoretical insights, and hands-on training to enable participants to design, conduct, and analyses social science research effectively.

Specifically, the core objective of the workshop is to equip the research scholars with a set of skills and potentialities to undertake the research very effectively in the disciplines of social science and to turn completed research into publishable material of high quality in the form of articles, journals and books. This workshop is designed to offer the practical guidelines and direct the researchers through all the stages of research from identifying a research problem to the submission of a dissertation, report writing and research article. The course intends to deal with a variety of quantitative and qualitative research methods used in social science research. It also gives exposure to data analysis with the help of software packages. The workshop consists of both theory and practical. By the end of the programme they are expected to develop conceptual clarity and practical knowledge to undertake quality research and write good research papers, field-reports and project proposals etc.

This workshop is to provide an overview of the quantitative and qualitative research methods, assist immersion in specific techniques, and engage the participants with the key debates in the area, including those that argue on the essential unity of the logic of inference across research methods—qualitative as well as quantitative. The workshop will also introduce the participants to the key texts in the area of thematic focus, and introduce them to the approaches of qualitative as well as quantitative research methods, specific tools, and techniques of data organization and analysis. The workshop will address some of the issues on research methodology in social sciences and enrich



the scholars in their respective field:

- ✚ The aim of the course is to improve the methodological and writing skills of the M.Phil/Ph.D/PDF scholars and develop their potential as future academicians/social science researchers.
- ✚ The main objective of the workshop is to provide the research scholars with a set of skills and potentiality to commence the research in the field of Social Sciences very effectively, so that the students can give the output of their research in the high-quality published work.
- ✚ The other important objective is to educate the participants on the use of statistical techniques in data analysis in the field of social sciences and to provide practical/hands-on experience for their research work.

## **BRIEF SUMMARY OF COURSE CONTENT**

The course will be conducted in both lecture and interactive mode. In addition to the interactive classroom lectures the participants will also be introduced how to use different software and also to use selected statistical packages like MS-Excel and/or SPSS.

- ✚ The contents of the course are: (1) Meaning, Objectives & Types of Social Science Research, Research Approaches, Problem identification and formulations of Research Question; (2) Research Design, Selection of research topic, Review of Literature; (3) Fieldwork Methods & Techniques; (4) Basic Quantitative Analysis, (5) Qualitative and Quantitative Research, Ethics in Social Science Research, (6) Academic Writing, Papers for Journals, Preparation of Reports. (7) Ethics in Academic Writing, Methods for Avoiding Plagiarism, (8) Structure of Paper, Report and Book, Elements of writing; (9) Research Proposal, writing a research proposal, field visit & data collection; (10) Analysis of data using excel and SPSS software; (11) Role of online E-Resources in Social Science Research and Library & E-library Training; (12) Use of ICT in Social Science Research etc.

## **RESOURCE PERSONS**

The resource persons from different parts of country representing the leading institutions/universities will deliver the expertise in the workshop.

## **ELIGIBILITY CRITERIA**

All registered M.Phil/Ph.D./PDF Scholars in recognized Indian university/research institute from any branch of Social Sciences may send their application for this Research Methodology Course. Selected candidates would be informed 15 days in advance of commencing the workshop. As per guidelines of ICSSR the preferences will be given to the participants who belongs to SC/ST/Other Marginalized and Minority groups. However, in case of non-availability of requisite SC/ST participants, preference may be given to OBC, Women, and Persons with benchmark disability and Minority groups.

## INTAKE

The maximum intake for the Course shall be **30 seats** (20 for out station and 10 for local). **Those who have attended any such type of program sponsored by either UGC or ICSSR should not apply.** The selection committee will select the participants for the Course based on the stage/phase of their research work. The aspects like representation of different Social Science Disciplines, Social Background, Gender, etc. shall also be taken into consideration while selecting the Candidates. Notification for selected candidates will be communicated through the registered email/ at university website. Attendance for all the sessions is mandatory or otherwise the certificate shall not be issued.

## APPLICATION PROCEDURE

Interested candidates can apply to the Course-Director along with duly filled registration form on or before **12<sup>th</sup> November, 2024. Registration form is enclosed with this notification.** Registration form can also be downloaded from the university website [www.klyuniv.ac.in](http://www.klyuniv.ac.in). The candidates are required to send the filled registration form to the Course Director duly forwarded by the MPhil/PhD/PDF supervisor and Head of the Department/Institution with following enclosures:

- A. Filled application form (as enclosed with this notification).
- B. Brief Curriculum Vitae of the applicant
- C. A brief note of about 1000 words, delineating research questions, methodology and details on their on-going research and its current phase.
- D. M.Phil/Ph.D/PDF registration/supportive documents.
- E. Attested copy of caste/ community certificate of ST/SC/OBC/Minority (if applicable)

Candidates are required to send the filled registration form along with all the required documents to the Course-Director **through Online form / through Online link** i.e. provided at our university website. Incomplete application forms are liable to be rejected. It will be mandatory for the selected candidates to submit the hard copy of the application form with all supporting documents at the time of joining the course. **Link for online Registration Form:**

[https://docs.google.com/forms/d/e/1FAIpQLScXe3j\\_ZjrsIAFB6X8FkFad5KFxEt\\_UGDYXBDA2CAhWOLaG8g/viewform?usp=pp\\_url](https://docs.google.com/forms/d/e/1FAIpQLScXe3j_ZjrsIAFB6X8FkFad5KFxEt_UGDYXBDA2CAhWOLaG8g/viewform?usp=pp_url)

## ADDRESS FOR SUBMITTING APPLICATION FORM

Professor (Dr.) Sujay Kumar Mandal, Course Director, Professor, Department of Folklore and Joint Director, Centre for Culture Studies, University of Kalyani, Kalyani-741235, Nadia, West Bengal, India.

For any further information, participants may contact Course Director (Mob: +91 7003776924, +91 7003776924; E-mail: [drsujaykmandal@klyuniv.ac.in](mailto:drsujaykmandal@klyuniv.ac.in))

## **REGISTRATION FEE, TRAVEL ALLOWANCES AND ACCOMMODATION**

There is **no registration fee** for this Ten Days Research Methodology Course/Workshop. Boarding and lodging is free. Free food and refreshments for all participants shall be provided. Accommodation to out station participants will be provided on twin sharing basis in the University hostel/guest house. Travelling Allowance would be payable to the selected-out station participants only for second-class/sleeper class/regular bus fare subject to a maximum of Rs.1000/- per participant as per ICSSR rules. The participants, to claim TA should present original tickets.

## **DURATION OF THE COURSE, IMPORTANT DATES & VENUE**

- Last date for the receipt of application form: **12<sup>th</sup> November, 2024**
- Selection to be communicated: **14<sup>th</sup> November, 2024**
- Confirmation to be communicated by scholar: **16<sup>th</sup> November, 2024**
- Workshop/Course Dates: **2<sup>nd</sup> December, 2024 to 12<sup>th</sup> December 2024**
- Venue: APC Hall, Administrative Building & Department of Folklore, University of Kalyani, Kalyani-741235, Nadia, West Bengal

**For further information, you may contact to:**

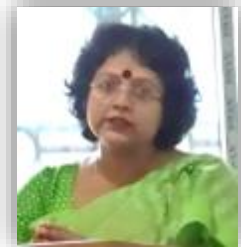
### **Course Director**

Professor (Dr.) Sujay Kumar Mandal  
Professor & Former Head, Department of Folklore &  
Joint Director, Centre for Culture Studies  
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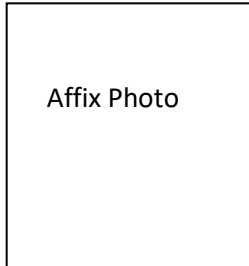


### **Co-Course Director**

Dr. Debalina Debnath  
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Organized by  
Department of Folklore, University of Kalyani, Kalyani, West Bengal**



**REGISTRATION FORM**

1. Name (in capital letters): .....
2. Date of Birth: .....
3. Educational Qualifications:.....
4. Gender (Male/Female):.....
5. Category (General/SC/ST/OBC/PWD/Minority candidates):.....
6. Marital Status: Married/Unmarried.....
7. Pursuing M.Phil/Ph.D. in the Subject of.....
8. Topic of the research:.....
9. Area of specialization:.....
10. Present Status of Research work (Preparing Synopsis/Reviewing literature/Preparing Tool/Collecting Data/Analysing Data/writing Report/Thesis/any other.....  
(Use extra sheet if needed) .....
11. Department:.....
12. Name of the Institution and /or University (M.Phil /Ph.D. enrolled):.....
13. Name of the Supervisor and Contact No.....
14. Mailing Address:.....  
Mobile No:.....WhatsApp No.....Email:.....
15. Accommodation required: Yes/No.....
16. Have you applied/ attended to such workshops conducted by us/ other institutes earlier?  
Yes/No (If 'Yes' provide details) .....

I am hereby submitting my registration form along with photograph and duly forwarded by Head/Dean/Department/Faculty.

Date:

Place:

Signature of Applicant

<b>Recommended By:</b>	
<b>Supervisor/Guide</b> (with signature and seal)	<b>Head/Dean</b> (with signature and seal)



# Registration Link

[https://docs.google.com/forms/d/e/1FAIpQLScXe3j\\_ZjrsIAFB6X8FkFad5KFxEt\\_UGDYXBDA2CAhWOLaG8g/viewform?usp=pp\\_url](https://docs.google.com/forms/d/e/1FAIpQLScXe3j_ZjrsIAFB6X8FkFad5KFxEt_UGDYXBDA2CAhWOLaG8g/viewform?usp=pp_url)