

UNIVERSITY OF KALYANI



NOTICE INVITING TENDER

Tender Ref. No.MIS/HIST/01/25

Dated 28.07.2025

Sealed Tender is invited for supply of **Food (Lunch) for the Workshop of the Department of History, University of Kalyani** from reputed vendors having valid up to date Trade License, PAN, GST certificate and experience for supplying similar type of items.

Tender documents may be downloaded from the University website www.klyuniv.ac.in and the same being filled up must be submitted in a sealed envelope addressed to:

**The Head
Department of History
University of Kalyani,
Kalyani,Nadia, West Bengal
PIN-741235**

Last date of receiving tender document: 04.08.2025 up to 4 p.m.

- For furnishing basic information about the bidder, please refer **Annexure-A** of the Tender Document.
- For submission of Quotation, the Bidder must follow the Price Bid Format vide **Annexure-B** of the Tender Document.

(Alok Kumar Ghosh)
Head of the Department &
Chairman, UG Board of Studies (History)
Department of History
University of Kalyani

Annexure-A**BASIC INFORMATION FOR BIDDER**
(To be furnished in the Company's official letter pad)

1	Name of the Bidder		
2	Address for Communication		
3	Contact Number(S)		
4	E-mail ID		
5	Trade License No. (Please enclose copy of Trade License)		
6	PAN (Please enclose copy of PAN card)		
7	GST Registration No. (Please enclose copy of GST Registration Certificate)		
8	Do you have previous experience for doing similar nature of items at Educational Institute of Higher Learning. (Please enclose copy of Purchase order, if yes)		Yes/No (Please put tick mark)
9	Full Address of the Office with contact person & contact no.		

I hereby declare that the above information is true and correct to the best of my knowledge and belief. In case of any false/wrong/misleading information, I shall be bound by the decision taken by the University.

Signature of the Bidder
(With Seal)

Tender Ref. No.....

Dated :.....

Annexure-B

PRICE BID FORMAT

(To be prepared in the Letter Head/Official Pad of the bidder)

Item	Quantity	Basic Cost (Rs.)	Discount (if any) (Rs.)	Net Cost (Rs.)	GST (Rs.)	Other Cost & Charges. (if any) (Rs.)	Total Quoted Price (Rs.)
Lunch Packet with Pulao, Chilli Chicken, Sweet along with Spoon, Tissue paper and Water bottle of 500 ml.	100	1	2	3=1-2	4	5	6=3+4+5

Signature of the Bidder
(With Seal)