

APPLICATION FORMAT
For the Post of Programme Coordinator (NSS)
University of Kalyani

To

The Registrar
University of Kalyani
Kalyani, Nadia
West Bengal

Subject: Application for engagement to the post of *Programme Coordinator (NSS)*

Sir,

With reference to the advertisement for engagement to the post of **Programme Coordinator (NSS)** in the University of Kalyani, I hereby submit my application for consideration.

My particulars are furnished below:

1. Personal Details

1. Name of the Applicant: _____
2. Father's / Mother's Name: _____
3. Date of Birth: _____
4. Age (as on date of selection): _____
5. Gender: _____
6. Nationality: _____
7. Category (UR/SC/ST/OBC/EWS/PwD): _____
8. Aadhaar No. (Optional): _____

2. Communication Details

9. Present Address:

10. Permanent Address:

11. Mobile No.: _____

12. Email ID: _____

3. Academic Qualifications

Sl. No.	Examination Passed	Board/University	Year	Percentage/CGPA	Division/Class
1					
2					
3					
4					

4. Employment Details

13. Present Designation: _____

14. Present Employer/Institution: _____

15. Pay Level: _____

16. Date of Joining Present Post: _____

5. Eligibility Details (NSS)

17. Whether presently serving as:

- Associate Professor (Level-13A)
- Assistant Professor (Level-11)
- Equivalent Post

18. NSS Experience as Programme Officer (in years): _____

19. Details of NSS Experience:

Institution	Period From	Period To	Duration	Designation

Institution	Period From	Period To	Duration	Designation

20. Whether successfully completed NSS Orientation Course in TOC/TORC:

Yes No

If yes, details: _____

6. Additional Information

21. Any administrative/organizational experience relevant to NSS:

22. Any awards/recognition in NSS/Youth Development Activities:

7. Enclosures

Self-attested copies enclosed:

- Proof of Age
- Certificates in support of Educational Qualification
- Experience Certificate
- Experience Certificate as NSS Programme Officer
- Certificate of NSS Orientation Course
- No Objection Certificate (if applicable)
- Recent Passport Size Photograph
- Any Other Supporting Documents

DECLARATION

I do hereby declare that the information furnished above is true and correct to the best of my knowledge and belief. If any information is found to be false or incorrect, my candidature shall be liable to cancellation.

Place: _____

Date: _____

(Signature of Applicant)

Name: _____